FORGE

STAFF DESIGNER

COMPANY

FORGE is an architectural and interior design firm that has served the San Francisco Bay Area since 1980. FORGE's 30-person staff delivers a wide range of talent and experience while maintaining the personalized service of a smaller firm. By adapting our approach and processes to suit the needs of our clients, we can produce large and small-scale projects in equal measure. We offer full-service architectural design and documentation for ground-up construction, adaptive reuse and retrofit, and expansion of existing facilities as well as comprehensive interior design for both end-users and building owners. We emphasize the stakeholder experience, founded on mutual understanding and trust, as the basis for success.

CORE VALUES

At FORGE, we measure performance based on industry knowledge and application as well as follow through on the company's core values. Our most successful projects have been the result of quality client relationships. Growth and advancement will demand constant challenge and frequent change. However, the following values we share will remain intact: entrepreneurship, balance, development, judgement, and stakeholder experience.

ROLE & RESPONSIBILITIES

The Staff Designer's primary focus is to support the Project Architect/Designer and Job Captain. Roles and responsibilities include:

_ Proficient at production and presentation software.

_ Should have the aesthetic sensibility and confidence to contribute design ideas that are respectful of and relevant to the design concept established by lead designer.

_ Project Implementation - develop, modify and review design and production documents according to established standards.

_ Develop technical details with oversight from project lead.

_ Correct redlined documents with rigor and verify accuracy of own work.

_ Be familiar with the contracted scope of work and allocated hours for the assigned tasks.

QUALIFICATIONS

_ Bachelor's Degree in Architecture; Interior Design

_ Design and documentation experience is a plus

_ Excellent graphic, organizational, time management, written, and verbal communication skills

_ Strong 3D technical capabilities and experience using REVIT, AutoCAD, Adobe

_ Creative Suite and Enscape

_ Willingness to learn and grow

_ Team player with positive attitude

500 Montgomery Street
San Francisco, CA 94111

1925 Century Park E Suite 1700
Los Angeles, CA 90067

415.434.0320
forge-arch.com